

# ATLANTA POLICE DEPARTMENT

## Random Drug Test Notice

### 2012

<b>Section A</b>	Date: _____ Unique ID: _____ Employee's name: _____ Watch: M <input type="checkbox"/> D <input type="checkbox"/> E <input type="checkbox"/> Division: _____ Section: _____ Unit: _____
<b>Section B</b>	<p>As authorized by City Code Section 114-572 and APD.SOP.2024, "Random Drug Screening," you have been randomly selected to provide a urine sample for a drug screen and to take a breath alcohol test. You are hereby given a direct order to report to the collection site at Caduceus Occupational Medical Clinic at 145 North Avenue in Atlanta or 535 North Central Avenue in Hapeville.</p> <p>Drug Screen Program Coordinator: <u>Sergeant Janice Y. Sturdivant</u>  <small>Print or type</small></p> <p>Signature: _____ Date and time: _____</p>
<b>Section C</b>	<p>Time notified: _____ Supervisor's signature: _____</p> <p>_____ Employee's signature: _____</p> <p>Departure time from worksite: _____ Supervisor's initials: _____</p>
<b>Section D</b>	<p>Arrival time at collection site: _____ Collector's signature: _____</p> <p>Sample given satisfactorily: Yes <input type="checkbox"/> No <input type="checkbox"/> Collector's initials: _____</p> <p>Departure time from collection site: _____ Collector's initials: _____</p>
<b>Section E</b>	Comments: _____   

Employees must report directly and immediately to the collection site for testing after being notified by his or her supervisor. Failure to report to the collection site within one hour or refusing to test or attempting to circumvent the test is grounds for dismissal.

You must have your City identification card at the collection site.

The employee is to turn this form in to his or her supervisor when it is completed.